



CMAR PREPARATORY COURSE
“Management Skills I: Foundations of Management”
April 5 and April 6, 2010
Embassy Suites – San Marcos, TX

Please visit www.tbaalas.org for meeting information and to make room reservations.

Course Description: The theme of this management development course is “*Management Skills I: Foundations of Management*”. This program is designed for laboratory animal program managers and supervisors who wish to improve their leadership skills and for those who are preparing for the **Institute of Certified Professional Managers (ICPM) Foundations of Management (MSI)** exam. Topics will include: the management process, entrepreneurs, managing diversity, ethical behavior and social responsibility, emotional intelligence, and effective communication.

Course Agenda: The course will be held 2 days prior to the Texas Branch AALAS Annual Meeting at the same location. The program hours are 8 AM to 5PM both days. Continental Breakfast, lunch and snacks will be provided. Maximum number of participants is 30. **The MSI exam will be offered at the meeting on April 7, 2010 at 8:00AM.**

Course Instructor – Dr. Cindy Buckmaster: Cindy Buckmaster has found her life’s work in Laboratory Animal Science (LAS). She believes that we are silent heroes to millions of people and animals and that our work makes a difference in this world. Cindy is committed to the development of dedicated professionals who work hard for our animals and the lifesaving work they support and believes that LAS managers have a unique opportunity to shape others to do the same. She is looking forward to sharing her enthusiasm and passion with all of you. *Dr. Buckmaster is a NYS Permanently Certified Teacher of Biology, Chemistry and General Science. She holds a BA in Biology, a MA in Science Education and a PhD in Neurobiology and Behavior. She is currently the Associate Director for Training and Operations at Baylor College of Medicine.*

- 1 **To register for this MSI course:** Download and complete this form. Fax or mail it to LAMA – fax number and address included below.

r \$175 Registration Fee – Deadline for course registration to LAMA: *March 15, 2010*

r \$110 CM Module I Study Guide (NOTE: Study guide is required, may bring own copy if applicable. No study guide refund will be given if cancellation occurs after study guide has been ordered.)

- 1 **Please also visit www.ICPM.biz to register for the MSI exam following the course and to order ICPM study materials. *The deadline for exam applications to ICPM is also **March 15, 2010.*****

Name	Degree and Title
Organization	Phone
Address 1	Fax
Address 2	Email
City, State, Postal Code	Country (if other than US)

CANCELLATION POLICY: LAMA event registration fees are refundable up to two weeks prior to the event, minus \$50 processing fee. Two weeks before the event, no refunds will be issued. All refund requests must be made in writing and sent via email, mail or fax.

In accordance with the Title III of the American Disabilities Act we invite all registrants to advise us of any disability and any request for accommodations relating to their specific needs. Please submit your requests as far as possible in advance of the first day of the event.

Payment Information

Checks must be in U.S. dollars and drawn on a U.S. bank and made payable to the LAMA.

LAMA EIN: 52-1828124

Please remit to: <p style="text-align: center;">LAMA 7500 Flying Cloud Drive, Suite 900 Eden Prairie, MN 55344</p> <p>Phone: 952.253.6235 Fax: 952.835.4774 Email: kschlieff@miia.org</p>	<input type="checkbox"/> Check Credit Card Type: <input type="checkbox"/> American Express <input type="checkbox"/> Master Card <input type="checkbox"/> Visa	
	Card Number	Expiration Date
	Cardholder Billing Address	
	City, State, Zip	